

CIO Council Meeting Minutes

– March 28, 2002 –

The March meeting was held at the IPERS building.

1. **Welcome and Introductions** – Leon Schwartz welcomed everyone to the meeting and asked everyone to introduce themselves.
2. **ICN Update** – Tony Crandell gave a report on additional costs for frame relay service. Any termination of contracts with USWest will now cost 115% of all remaining months on the contracts. Also, month-to-month contracts will be increased by \$40 month, effective from January 2001 forward. The National Exchange Carrier Association (NECA) will also be increasing their fees 8 to 12 percent very soon. This will mainly affect the areas outside the Des Moines metro area.

Tony said that the wireless communication process has been started again. Attached is a PDF file regarding this issue.

3. **ROI Process** – Debbie O’Leary reported that Paul Carlson is in the process of saving as much of the Pooled Technology funds as possible. It appears the legislature is trying to appropriate the funds directly to the agencies rather than into the Pooled Technology Fund. Previously, the Pooled Technology fund has been used to reduce over billing issues by ITD, with the Feds. ITD is trying to make the ROI form and process easier. Timelines should be coming out soon. June will probably be the first date for FY 04 ROI’s.
4. **Charter Update** – Debbie O’Leary said that the requirements questionnaire had been sent out and any questions about them should be directed to the team leaders. Any issues that don’t relate or you question their relevance can be left blank.

Service prices will be tiered and should be determined by June. Deployment plans for DHS should also be completed by June.

As deliverables become more apparent, it is assumed the types of Charters will become less independent from each other and start to meld together.

5. **Enterprise Security Policy feedback** – Kip Peters reviewed the Enterprise Security Policy. He mentioned that other than any additional hardware needs, costs should be minimal. He has been questioned about the lack of details in the policy and stated that it is intended to be a “High Level” policy and not meant to be specific because of the differences between all agencies. He also mentioned that his request for agency security personnel does not require a full time position. He just needs a point of contact to deal with. He said he is very willing to work with individuals on any questions and/or concerns that they have about the policy. He will also be providing templates and assisting agencies in developing their individual security policies
6. **ITD Update** – Debbie O’Leary said they will be cleaning up Server Inventory information in the near future.

Jim Day is still getting requests for procurement of items that are on the web site as pre-approved. She suggested everyone keep updated on the list on the web site as it will continue to change.

The issue of lines of codes requested by ITD for audit purposes was questioned as to its

necessity. Rich Varn said he would have Paul Carlson get with the Auditor's Office on the issue.

Internet advertising was discussed. There can be from 2 to 4 advertisements per page at \$1000.00 per month per ad. The proceeds will probably be handled very much like Pooled Technology. There will always be a problem of link to link to link to unsuitable material, but as long as the link is not directly related to our page it should not be a problem.

Homeland defense, we will need to show that we have leveraged every dime, used every resource, and pooled resources or reused resources, to show how monies have been spent.

7. **Privacy Presentation** – Rich gave a privacy presentation. He also mentioned that information on privacy for medical information will send out via email with information links. He believes that we should be 98% compliant with the rules when they come out, as we already do most of what is suggested.

Attendees of the 3/28/02 CIO Council Meeting

CIO Council Members Present

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Anliker	Greg	DEA	242-3303	greg.anliker@dea.state.ia.us
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Grund	Larry	DPS	281-8419	grund@dps.state.ia.us
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Vargason	Jeffrey	IDED	242-4835	jeffrey.vargason@ided.state.ia.us
Wright	Charles	Board of Regents	281-3934	ckwright@iastate.edu

Others Present

<u>Last Name</u>	<u>First Name</u>	<u>Department</u>	<u>Phone</u>	<u>Email address</u>
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